



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SAHEBRAOJI BUTTEPATIL MAHAVIDYALAYA

**NEAR SIDHESHWAR TEMPLE PUNE-NASHIK HIGHWAY, RAJGURUNAGAR
410505**

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SSR SUBMITTED DATE: 16-08-2024

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sahebraoji Buttepatil College is Co-educational institution was established by Khed Taluka Shikshan Prasarak Mandal in the year 2018 and located at Rajgurunagar. It was named after late Sahebraoji Buttepatil, the founder Chairman of KTSPM. He used to say that "I am as happy when I go to the college as when I go to the temple". The college is affiliated to Savitribai Phule Pune University, Pune and recognized by Government of Maharashtra. It offers Five undergraduate (BA, BCOM, BSc, BBA, BSc- IT) courses and Two Postgraduate (MCOM and MSc- Microbiology). During the establishment of the college the strength of the students was 150 in 2018 and now it reached to 1000 till 2023. Arts faculty includes special subjects like History, Political Science and Economics. Microbiology and Chemistry in Science and Banking and Finance, Cost and Works Accounting and Marketing Management in Commerce.

To ensure employment and entrepreneurship development through education the college provides career-oriented skills and courses in the college. Short-term courses like Computerized Accounting, Production of Biofertilizer, Book Creation Skills, Printed Research Skills and Democratic Elections and Political Process have also been initiated. To provide computer training for commerce stream, a separate computer lab is formed and inaugurated by Hon. Chairman of KTSPM Adv.Devendraji Buttepatil Saheb. An updated laboratory is set for respective subjects like Microbiology and Chemistry. The Examination department provides proper advice and guidance to the students for university and college level examinations.

Various committees formed by the college administration look after the development of each individual who enters the premises. The college has come up with an Annual Magazine of its own which informs parents and student about recent development, activities, and initiatives taken by college for future upgradations. With expertise and experienced faculty members, the objectives of the college are being achieved. The tradition of sharing and exploring knowledge and expanding the horizons is going eternally. The academic result of the college is also excellent which motivates the students to take admission in the college. For comprehensive development of the students, competitive Exam Centre, Cultural activities, Sport Activity, Earn and Learn Scheme and Students Welfare Scheme, NSS have been run successfully.

Vision

The vision of Sahebraoji Buttepatil Mahavidyalaya is deeply rooted in its commitment to fostering holistic development, academic excellence, and global leadership among its students. Our vision encompasses a comprehensive approach to education, aiming not only to impart knowledge but also to cultivate essential skills, ethical values, and a sense of social responsibility.

At the core of our vision is the belief that education is a transformative force, empowering individuals to realize their full potential and contribute meaningfully to society. We envision Sahebraoji Buttepatil Mahavidyalaya as a dynamic hub of learning, innovation, and collaboration, where students are inspired to explore new ideas, challenge conventional wisdom, and pursue their passions with zeal.

Central to our vision is the pursuit of academic excellence. We strive to provide a rigorous and stimulating learning environment that encourages intellectual curiosity, critical thinking, and a lifelong love of learning. Through innovative pedagogical approaches, interdisciplinary studies, and experiential learning opportunities, we aim to equip our students with the knowledge, skills, and competencies needed to excel in their chosen

fields and adapt to an ever-changing world.

Beyond academic achievement, our vision emphasizes the holistic development of students. We recognize the importance of nurturing not only their intellectual growth but also their emotional, social, and physical well-being. Through a range of co-curricular activities, sports, cultural events, and community engagement initiatives, we seek to foster a supportive and inclusive campus culture that celebrates diversity, promotes collaboration, and nurtures personal growth.

Integral to our vision is the cultivation of ethical values and a sense of social responsibility. We believe that education should not only prepare students for successful careers but also instill in them a deep sense of integrity, empathy and compassion. Through meaningful service-learning projects, civic engagement initiatives, and ethical leadership development programs, we aim to empower our students to become ethical leaders and responsible global citizens who are committed to making a positive difference in the world.

Furthermore, our vision extends beyond the boundaries of the campus, encompassing a commitment to community engagement, sustainable development, and social impact. We aspire to be a catalyst for positive change in our local community and beyond, leveraging our resources, expertise, and partnerships to address pressing societal challenges and promote social justice, equity, and environmental sustainability.

In summary, the vision of Sahebraoji Buttepatil Mahavidyalaya is to be a premier institution of higher learning that inspires excellence, fosters holistic development, and cultivates leaders with a global perspective and a commitment to making a positive impact on the world. Through our unwavering dedication to our core values of academic excellence, holistic development, ethical leadership, and social responsibility, we aspire to empower our students to become lifelong learners, visionary leaders, and responsible citizens who are equipped to shape a better future for themselves and for society as a whole.

Mission

Our vision perceives the qualitative in higher education which will bridge the gap between the rapidly developing towns and the most underdeveloped villages and the hamlets of Khed Taluka. We try to our best to inculcate skill based and knowledge-based educational values to promote vocational competence, intellectual abilities, humanistic values and social awareness by adopting changing concepts used in contemporary educational systems.

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The mission of Sahebraoji Buttepatil Mahavidyalaya is driven by a steadfast commitment to providing a transformative educational experience that empowers students to excel academically, grow personally, and contribute positively to society. Our mission is grounded in our core values of excellence, integrity, inclusivity, and social responsibility, guiding everything we do as an institution.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. College provides various facilities like Internet facility, Modern laboratories, a large playground, extensive library, efficient administration, experienced and enthusiastic teaching and non-teaching staff.
2. College is situated in industrial area around Rajgurunagar and Chakan.
3. Well connectivity on City Bus for urban students and ST Bus for Rular students.
4. Career guidance regarding employment or job vacancies is also provided by experts.
5. During the admission process the students are provided counselling from Arts, Commerce and Science faculty.
6. Competitive Exam Centre, NSS, Sport Activity, Cultural activities, Earn and Learn Scheme and Students Welfare Scheme have been successfully run in the college.
7. Modern teaching methods along with Digital Classes & LCD projectors are used in some of the Laboratory.
8. Government and charitable trust Scholarship facility for students.
9. Majority of Girls students.
10. Career Katta Guidance
11. Supportive management.

Institutional Weakness

1. Permanently un-aided so lack of government funding for salary and other expenses.
2. Limited sources of ICT facility.
3. Unavailability of Qualified teaching staff in rural area.
4. Insufficient funds.
5. Research project not funded by UGC.

Institutional Opportunity

1. Starting of Professional Courses and Value added/ Add on courses.
2. Students participation in Spots activity on zonal and state level
3. Raising of NCC unit.
4. Making MOU with nearby Industries.
5. Providing Library facility and reading room with all types of books.

Institutional Challenge

1. Raising Funds for academic and Physical infrastructure.
2. Dropping out of Girl Students due to social issues.
3. Increasing attendance of students after Covid-19

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college follows the curriculum and Choice Based Credit System pattern as prescribed by Savitribai Phule Pune University. The college offers undergraduate programs in B.A, B.COM, B.SC, BBA in under graduate program and M.COM, M.SC in post-graduation program. The courses are run through multidisciplinary approach.

The college given proper guidance to the students regarding admission through admission committee. College prepare academic calendar at the beginning of the academic year. College collected teaching plan, syllabus completion report, annual report, student attendance sheet, Internal evaluation record of all faculty.

Examination, syllabus and evaluation done by university norms. Student well prepare their projects, internship, field visit report and other extra curriculum activity. The college has offer value added course for student's progression and support. Staff meeting is held periodically throughout the academic year.

The college offered Choice Based Credit System, Elective course and certificate courses related to academic flexibility for growing gender and ethics. Gender related course are an integral component of various courses e.g. Marathi, Economics, Sociology, Political Science, English. Environment studies is a major subject and its compulsory for second year class for all branches. The college accepted professional ethics, gender equality, human value, conservation of environment through various subjects in the curriculum. College has taken feedback form from various authorities and prepare feedback report every year from the establishment which keeps us motivated for next years. The each factor mentioned above is shown in website which is open to every students, parents and citizen.

Teaching-learning and Evaluation

To ensure all students fully understand their subjects, it's important to use various teaching methods. Some students need extra help, so using different approaches can be very effective. Here are some methods to help students learn better:

1. Experiential Learning:

- Field Trips and Study Tours:

These give students real-world experience related to their subjects.

- Practical:

Practicals helps students understand their field better.

2. Participative Methods:

- Question and Answer Sessions: Encourage students to ask questions and engage in discussions.
- Seminars and Group Discussions: These promote deeper understanding through collective learning.
- Exhibitions and Poster Presentations: Visual and hands-on projects help reinforce learning.

- Expert Guidance: Inviting experts to speak can provide new insights and inspiration.

At the institute, the internal assessment process follows the university's guidelines. It includes:

- Home Assignments

- Unit Tests

- Oral Exams

The Internal Assessment Committee ensures everyone is informed about the evaluation process, any changes, and continuous assessment updates. The Principal also explains the internal assessment system, including the pattern of questions, assignments, and oral and written exams.

This institute is affiliated with Savitribai Phule Pune University (SPPU). The syllabus and outcomes for each course are designed by the Board of Studies (BOS) and are available on the university and college websites.

Each course has specific outcomes and evaluation criteria. These outcomes are linked to program outcomes, which measure how well the program goals are achieved. Student performance during exams help to determine the achievement levels of these outcomes. The mapping of course outcomes (COs), program outcomes (POs), and program-specific outcomes (PSOs) is done by the IQAC Coordinator with input from other faculty members.

Research, Innovations and Extension

The college has Academic Research Committee which guides the faculty members for initiating research activities. ARC conduct Avishkar Competition for student and promotes students to participate in Avishkar Research Convention organized by college as per guideline of SPPU, Pune and also participate in science exhibitions organized by colleges. Three faculty members have completed their Ph.D. and Five faculty members have published 06 research papers in National journals and International journals and presented in workshops. The faculty members have published 17 books.

Field work, assignments, project reports, dissertations, educational tours and visits being the part of curriculum at UG and PG level, students are motivated by their concerned academic supervisors to conduct local issue-based research-oriented works. The College collaborate for internship, field trip, On-job training, research etc during the last five years.

Further, the College is committed to develop not only good human resources but also sensible citizens. The College has a dedicated National Service Scheme (NSS) which takes care of various activities in campus as well as in its neighbourhood community. The College also has Women Study Cell which organizes several events for women empowerment. The NSS undertake various activities like tree plantations, cleaning drives, awareness programs on social issues (like dowry, gender equality, girl education, nutrition) etc. in campus and nearby villages.

Infrastructure and Learning Resources

Our college regularly updates its infrastructure, including classrooms, offices, labs, library, playgrounds, and more, using funds from the management. Our college library, established in 2018, is pivotal in providing timely and relevant information. Students have access to books for both reading and borrowing. The library has Books, periodicals, journal, Newspapers which enable the students to acquire information, knowledge, and skills required for their study programmes. They can also borrow magazines for reading in the hall as reference materials. Our computer lab serves our community by providing essential computer services. Users must adhere to policies ensuring proper usage and security, such as avoiding illegal activities or tampering with software. Access typically requires valid login credentials to track user activities. We prioritize safety with round-the-clock security provided by guards and surveillance cameras. Additionally, our college promotes cultural and sports activities to foster student growth, development, and social interaction in a safe and modern environment. Each year, the college prepares budget estimates to meet departmental, library, and administrative needs. Equipment maintenance and overall campus up keep, are managed through outsourcing agencies to ensure effective maintenance.

Student Support and Progression

Academic institutions fulfill responsibilities to every stakeholder involved, including employers and students, while also involving each of these stakeholders to contribute to the institution's growth. The college is dedicated to supporting the comprehensive development of its students. Enrolled students at Sahebraoji Buttepatil Mahavidyalaya are eligible for freeships, scholarships, orientation/ Mentorship and other financial benefits as per the Government of Maharashtra's norms. These provisions aim to ensure that every student has access to the resources needed for their academic and personal growth. The institution remains committed to provide environment where students can thrive and achieve their full potential without financial barriers.

A transparent mechanism ensures timely redressal of student grievances through functional committees such as the Grievance Redressal Committee, Women Welfare Committee, and Anti-Ragging Committee which address and resolve student grievances as a priority. Over the past five years, there have been no reported cases of ragging or harassment at Sahebraoji Buttepatil Mahavidyalaya, reflecting the institution's commitment to a safe and supportive environment.

Student progression to higher education is commendable. Students are encouraged to participate in University level, institutional and inter-college cultural and sports competitions through Gymkhana and Sports Committee and Cultural Activities Committee. Various guest lectures by renowned personalities are organized for students to enhance their soft skills and personality development. SBM Placement Cell, Competitive Exam Committee encourages Competitive examination guidance and career counseling are conducted to boost students' confidence and prepare them for the job market. Lectures are held on fields like MBA, IT, and SAP. As well as orientation of MAGIC BUS program has held for soft skill development within students. The interactions with former students are informal in nature and take place within the department. The college has decided to establish a Alumni Association, a Past Students Association, in order to maintain ongoing and official communication with the alumni.

In this way, Sahebraoji Buttepatil Mahavidyalaya promotes comprehensive student development by offering financial support, establishing various committees, and organizing programs that promote academic and personal growth. The institution ensures a nurturing environment for students, encouraging participation in cultural and sports competitions while providing career counseling and guidance for competitive exams.

Governance, Leadership and Management

Our college is purposefully established to offer higher education opportunities to students from Khed Taluka and neighboring areas, aligning with our institutional vision. Through our Internal Quality Assurance Cell (IQAC), we have developed a perspective plan in collaboration with stakeholders to enhance academic, administrative, and infrastructural facilities for our students.

Central to our mission is the commitment to deliver quality higher education and foster research while preparing skill-oriented human resources. Our perspective plan prioritizes the expansion of infrastructure to accommodate projected increases in student enrollment and new courses. Improving academic and support services is a key component of this plan, aimed at ensuring student success and overall development of the college.

The college management actively identifies areas for enhancement and implements strategies to sustain and improve quality standards. Regular meetings between management and the principal serve to review the college's operations. Based on feedback from IQAC and the Principal, the management formulates policies approved by the College Development Committee (CDC), allocating necessary resources to ensure effective implementation.

Faculty members play a crucial role as conveners of various committees tasked with planning and executing activities that promote holistic student development. These committees convene regularly and presenting proposals to the Principal for thorough analysis, guidance, and approval.

Our perspective plan serves as a roadmap for both student achievement and institutional growth, reflecting our ongoing commitment to excellence in higher education.

Institutional Values and Best Practices

Ensuring a safe and supportive learning environment that nurture cultural values and national integrity is of utmost importance. The institution is dedicated to ensure the safety, security, and dignity of all Students, with particular focus on female students and staff. Comprehensive measures are implemented to shield every individual within the campus community. These efforts aim to create an inclusive atmosphere where every student feels secure, enabling them to focus on their education and personal growth without concerns about their safety.

The institution actively cultivates inclusivity through a variety of annual activities. As per government circular, birth anniversaries of great personalities are celebrated. For their eminent work for society to honor them. Such as Mahatma Gandhi's Birth Anniversary on October 2nd is commemorated to impart the values of peace, truth, and non-violence to students. Similarly, Independence Day on August 15th and Republic Day on January 26th serve as occasions to instill national values and promote unity among students. On April 14th, 8 hrs continuous

reading programme was organised in honours of Dr. B.R. Ambedkar, highlighting his significant contributions as a social reformer, economist, political activist, and architect of the constitution.

Rashtriya Ekta Diwas celebrates Sardar Vallabhbhai Patel's Birth Anniversary, underscoring his pivotal role in uniting India as a cohesive nation. Constitution Day on November 26th features inspiring quotes displayed throughout the institution, along with street plays and various competitions such as Rangoli, essay writing, speeches, painting, and singing. These activities aim to deepen students' understanding of constitutional principles and boost their active participation in civic life. Every year lecture series is organised on the remembrance founder chairman of Khed Taluka Shikshan Prasarak Mandal, late Sahebraoji Buttepatil. It is held between 26th January to 1st February every year.

Through these events, the institution not only educates but also inspires students to embrace values of national unity, social justice, and democratic ideals, contributing to a more inclusive and informed student body.

Best Practice I - "Pasaydan Odyssey: Capturing the Essence of Our Journey"

Explore creativity, enhance writing skills, Enhance reading habits, cultivate a passion for knowledge, and promote holistic development through the Pasaydan magazine, offering quality literature to entertain and educate students annually.

Best Practice II - "Be the change you wish to see volunteer with the N.S.S. Unit and contribute to sustainable development in our society."

Volunteer with the N.S.S. Unit to empower students through community engagement, labor dignity, social awareness, and skills development. It encourages youth leadership, collaborate for rural development, and apply knowledge to tackle rural challenges effectively.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SAHEBRAOJI BUTTEPATIL MAHAVIDYALAYA
Address	Near Sidheshwar Temple Pune-Nashik Highway, Rajgurunagar
City	RAJGURUNAGAR
State	Maharashtra
Pin	410505
Website	www.sbmrajgurunagar.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Haribhau Mukan Jare	091-9960536639	9890392368	-	sbmrajguru@gmail. com
IQAC / CIQA coordinator	Deshmukh Shwetali Shivaji	-	8698309519	-	deshmukhshwetali1 0@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Near Sidheshwar Temple Pune-Nashik Highway, Rajgurunagar	Semi-urban	1.5	2035.69

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA, Commerce,	36	HSC	English	80	14
UG	BCom, Commerce,	36	HSC	English, Marathi	360	174
UG	BA, Arts, History Economics Political Science	36	HSC	Marathi	120	53
UG	BSc, Science, BSc IT	36	HSC	English	80	0
UG	BSc, Science, Chemistry Microbiology	36	HSC	English	120	24
PG	MCom, Commerce,	24	BCOM	English, Marathi	60	51
PG	MSc, Science, Microbiology	24	BSc	English	24	24

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				29			
Recruited	0	0	0	0	0	0	0	0	8	13	0	21
Yet to Recruit	0				0				8			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						0
Recruited	0		0		0	0
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						18
Recruited	2		2		0	4
Yet to Recruit						14

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	12	0	18
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	417	0	0	0	417
	Female	508	0	0	0	508
	Others	0	0	0	0	0
PG	Male	35	0	0	0	35
	Female	87	0	0	0	87
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	13	17	13	17	
	Female	12	15	31	43	
	Others	0	0	0	0	
ST	Male	15	22	23	25	
	Female	12	17	14	18	
	Others	0	0	0	0	
OBC	Male	19	30	36	50	
	Female	14	26	35	52	
	Others	0	0	0	0	
General	Male	167	271	364	355	
	Female	146	289	363	395	
	Others	0	0	0	0	
Others	Male	9	12	11	15	
	Female	5	4	12	19	
	Others	0	0	0	0	
Total		412	703	902	989	

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	College offers a curriculum designed by Savitribai Phule Pune University which includes multidisciplinary credit-based courses and projects in the interdisciplinary subject within Arts, Commerce, and Science like Marketing Management in Commerce. Geography, Politics Economics, History in Arts. Admission committee has been established in the college to introduce the students from all the disciplines the courses available in various areas. In the college some subject of all the three faculties have been integrated in NEP 2020. The commerce student can obtain arts faculty subject which is called Open Elective (OE) likewise Science and Arts students can choose any faculty subject. The way NEP policy is act multidisciplinary manner
2. Academic bank of credits (ABC):	One of the elements of the National Education Policy (NEP 2020) is Academic Bank Credits. Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the commission from time to time. ABC is valid and use for entire academic life of a students. Academic Bank of Credits shall deposit credits awarded by registered higher education Institution. The Students ABC scheme has the offer to create a digital infrastructure that will store the academic credits achieved by the students . Our college collects ABC card of about 75% students.
3. Skill development:	The basic objective of NEP - 2020 is to enhance the personality development of students. The college offers various add-on courses, such as Certificate course in Rhizobacteria as Biofertilizer , Computerize Account, Employability skill enhancement. Through these courses and other program like workshop, seminar, guest lecture, celebration and function has been always instrumental in developing the skill of students to make them prepared and versatile to fit into expectation of industry towards human resources.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Language and culture has tremendous important in India. For the better understanding of students, majority of the teachers deliver the lecture in Marathi. Commerce faculty is taught through both Marathi and English. In NEP 2020 English subject is introduced as IKS and compulsory for all branches. College has preserved the Indian heritage of history by History department. In that Mughal period,

	Chhatrapati Shivaji Maharaja Empire, Sultan period, etc. are taught by students. Programs like book exhibition, Dandiya, Pathnatya, Cultural activity, Functions are celebrated in the college. Every year college celebrate 'Marathi Divas' to enhance our Maharashtra cultural privilege.
5. Focus on Outcome based education (OBE):	The outcome of all courses is explained to students at the beginning of the semester. Programme Outcome (POs), Programme Specific Outcome (PSOs) and Course Outcome (CO) are designed by the Savitribai Phule Pune University aligned with NEP 2020. Industrial and field visit, hands-on training during workshops, competition, seminars, guest lectures, internship, add on courses organized by all department give required knowledge and develop skill to achieve course and program outcomes. Feedback is taken at the end of the year to ensure that children have understood the value.
6. Distance education/online education:	College does not offer distance education program. College has started online education during 2019-2022 because India was suffered due to CORONA pandemic situation. All lectures and syllabus teach by online mode. ICT tools like ZOOM, GOOGLE MEET, are used to deliver online lectures. Google form is used to for internal evaluation as well as collected feedback and online certificate of Quiz and etc. Apart from this college does not offer online course on MOOC, SWAYAM and NPTEL platform. The college have fully function Wi-Fi system and well maintained lab for student progression.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Our college has established ELC. It is a platform to engage college student and Villagers through various activities to aware electoral rights to people, youth and future voters.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Principal - Dr.H.M.Jare Nodal Officer - Prof. A.G.Aherkar Prof.S.L.Burud Prof.S.D.Kadam Prof.S.S.Deshmukh Prof.P.N.Gadade Prof.L.B.Kathe
3. What innovative programmes and initiatives	1. Voter Registration Camp for eligible student in the

<p>undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>college. 2. Voter awareness rally at local area. 3. Guest lectures of awareness of voting. 4. Street play for awareness of our Indian constitution.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>ELC conducts relevant initiatives to curb electoral related issues which includes awareness campaigns to spread out democratic value, morals and participation in electoral process such as. I. To support recipients to understand the value of vote. Where they exercise their vote safely. II. Promote a culture of electoral participation, adhere to the principles of every vote counts and no voter should be left behind. ?????? ??? ?????? III. VOTERS' SERVICE PORTAL link uploaded on college website.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Our college conduct various activity like Rally on voting awareness, Visit to Tahasil office to understand election processes at local level. We have conduct voter registration camp for student above 18 years in our college where we have registered new voters.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
989	902	703	412	282

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 36

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
20	18	14	12	03

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
33	16	12	18	32

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution ensures effective curriculum planning and delivery through a well-planned & documented process including Academic calendar and conduct of continuous internal Assessment. Academic calendar was prepared by all departments when college was started and college follow throughout the year. College has 4 UG, 2 PG programmes affiliated to Savitribai Phule Pune University and follow the curriculum and academic policies prescribed and guided by SPPU. A Curriculum helps students to develop holistically development and become capable citizens of future nation.

At the beginning of academic year college form Admission Committee to guide to the students. It also provides counselling regarding the selection of course and subjects. The information regarding various courses, subjects, activities, sports, NSS, code of conduct, etc. are provided in the prospectus. Various committees form for planning and celebrate academic and curriculum aspect. The college gets regular updates of circulars through websites from the university regarding the changes or modifications in the curriculum. The HOD informs the concerned teacher about changes in the curriculum. Before commencement of Semester, meeting is organized by Head of the Department to prepare document. The components like Program Educational Objectives (PEO), Program Outcomes (PO), Course objectives (CO) and course outcomes are developed and mapped. The teaching, learning assessment strategies are designed for attainment of Course objectives (CO) and Program Outcomes (PO). Teachers attend the workshop, National and International Conferences arranged for the new syllabus. Every committee chairman has submitted annual report to the Principal.

Timetable committee prepare faculty wise timetable for lecture planning and management. Student's internal evaluation was pre planned by examination department. Departments prepare their departmental and individual time tables and make individual workload. Each teacher prepare Teaching plan with reference to the SPPU Guidelines and conduct lectures according to the Teaching plan. The continuous internal evaluation has been assessing for student progression. Seminar, workshop, field visit are conducted to complete the curriculum. At the semester end all teachers prepare Syllabus Completion Report for accomplishment of syllabus. Internal evaluation is a major part of curriculum throughout the year. The students are evaluated by continuous evaluation.

Internal evaluations through interactions, question answer sessions, seminars, Oral, Unit test, Quiz Competition, surprise test etc. Internal examination and evaluation committee prepare the timetable for internal exam for certain academic years. As per Savitribai Phule Pune University 75% attendance is required to appear in the exam. Thus college have maintained a record of attendance sheet of student. Online platforms like Zoom, Google Meet, Google Classroom, etc. are used during lockdown period. The faculty also creates e-material in the form of pdfs, videos, charts, blogs on website, etc. Various

online resources are provided to students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 3

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
---	-------------------------------

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 31.66

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
229	309	240	119	144

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

College offer gender related courses in various faculties. Basic human values, socio-economic issues, environmental issues, and other topics are covered in this course. This course is taught for four years as part of a three-year BA, BCOM, and BSc degree programs. Many courses in Management, Banking and Finance, Taxation and Accounting, Business Administration all emphasize the development of professional self-awareness and ethics. Environmental Studies are the compulsory subject for all SY branches. These courses make the students understand the importance of ecological balance, environmental policies and regulations which in turn help in sustainable development of earth. The aim of these courses is to broaden the horizon of the students regarding the various issues of the environment and to make them and responsible and sensible citizen of the country in the future. These courses include varied topics like Eco-system, Environment pollution, Disaster Management, Environment awareness, Law and Ethics, Bio-Diversity and their conservation, Natural resources types and importance. The programs include syllabi to teach students on gender-related issues. These courses spread awareness and sensitize all students towards the ethics in our country and across the world.

The detail information about syllabus and curriculum are given on the websites. Value-added Courses conducted by the college. The college provides a variety of value-added courses, such as Certificate course in Rhizobacter as Biofertilizer, Employability Skill Enhancement Course, Computerize Accounting, Various committees are formed in the college like Women Empowerment Cell, Anti sexual harassment cell, Complain/Grievance Committee, Anti ragging Committee, Students welfare cell etc. for the gender related issues and complaints.

College have enthusiastic and active NSS department. NSS units of the College organizes and celebrates days of National icons, Celebrate Women's Day, Women Equality Day, National Girl Child Day, Voter day etc. College celebrates birth anniversary of national icon like Mahatama Gandhi jayanti, Pandit Jawaharlal Neharu jayanti, Lal Bahadur Shashtri jayanti etc. College has organized various events to Environment day, World Earth Day, Water Day, etc with collaboration of environment department and

various department of college. In addition to this field visits, industry visits, survey, guest lectures, plantation program are also organized. Days of national and international significance are widely celebrated at the college, such as Republic Day, Women's Day, Independence Day, Teacher's Day, and International Yoga Day. These celebrations help students develop moral, ethical, and social values.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 51.87

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 513

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 72.4

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
427	428	385	205	284

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
660	504	480	360	384

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 34.13

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
130	85	73	39	85

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
343	252	240	180	192

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 49.45

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The student-centered learning strategies approved by the institute are:

Interactive learning:

Interactive teaching strategies aim to strengthen students' observation skills, listening skills, communication skills and interpersonal skills. Interactive teaching strategies include brainstorming, question-and-answer session, picture prompt, problem solving, storytelling, starting each session with a reminder, summarizing, questioning, and commenting, what/how/why summaries, using PPT\online embedded YouTube videos.

Collaborative learning:

Discussion during theoretical and practical sessions are conducted.

Independent learning:

Students are encouraged to learn independently by providing learning resources.

Problem-based learning:

Project work engages students in solving complex and challenging problems and collaborating to find a solution.

Support structures and systems are available:

Teachers can develop skills such as interactive learning, collaboration and independent learning among students:

- Teachers are encouraged to use LCD projector and other ICT tools like PPT, Videos, Google Meet, Zoom etc.
- Teachers provide study materials and assignments to students. Industry visits are organized to make students more practical and informative.
- Counseling with individual local guardians of the student help they discuss learning issues.
- Students organize and participate in various extracurricular activities that are completely "learner-centered". " and they develop organizational, administrative skills in addition to enriching technical knowledge and communication skills

Teachers in the Institute use ICT- enabled tools including online resources for effective teaching and learning process

The educational institution has adapted to the latest trends and tools for teaching and learning. The use of ICT-based tools for effective classroom communication, in addition to the traditional blackboard method, is one of the important advances in creating an online learning atmosphere. The institution has well

advanced ICT-based learning facilities such as virtual classrooms, LCD projectors, well-equipped computers, etc. All the above devices are connected to high speed internet on-resources. Most of our lecturers are well trained to use all of them in effective and interactive learning. They also upload electronic content such as videos, PPTs, etc. to Google Classroom, which all students can access online anywhere, anytime. We use ICT-based tools not only for teaching and learning, but also for assessment. Online assessment tools such as Google Forms are widely used by educational institutions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 70.53

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
29	25	19	19	3

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 35.82

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	6	5	1

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Response:

- The educational institution is affiliated with Savitribai Phule Pune, University and follows its rules and guidelines\in the student evaluation and certification process.
- The academic calendar is prepared at the beginning of each semester, and the dates and schedules of laboratory courses, seminars, internal assessment are indicated through student announcement.
- For theory evaluation, the question paper is prepared by the lecturer who teaches the subject in the departmental level. , starting with a question bank provided to students.
- For each subject, syllabuses and assignments are provided.
- Lab sessions are followed by a workbook on assessment of task performance and attendance.
- Final internal grades are given based on task grade and attendance . They are uploaded to the university's ERP at the end of the semester.
- The results are checked and analyzed .

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient:

- Evaluation of copies is done by teachers within in week after examination.
- Complaints related to the internal examination are fixed and resolved by the Assistant Professor of the relevant subject and in case of corrections, they are updated in the internal evaluation protocol of each faculty.
- All complaints related to the university questionnaire, e.g. non-syllabic, repeated questions, correct distribution of marks, missing marks, wrong question number in the semester exams will be notified to the director of the center and immediately to the university through the supervisor of the center (university representative) and program director.
- The department, examiner and internal examination committee follow a common procedure to improve the internal research mechanism.
- During the pandemic, all exams and assessments were conducted online in Google Classroom and proctoring was done via Zoom meeting

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes**2.6.1**

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

1. Integration with Vision and Mission: Learning outcomes are an intrinsic part of the college's vision and mission. The aim is to prepare students for careers in the government sector, policy analysis, and the social sector.
2. Programs Offered: The college offers undergraduate programs in B.A., B.COM, and B.SC, and postgraduate programs in M.Com, and M.Sc. These programs are designed by Savitribai Phule Pune University.
3. Outcome Design: The course outcomes (COs) and program outcomes (POs) are designed by the university. Hard copies of these outcomes are available at respective departments.
4. Awareness: At the beginning of each course, along with the syllabus, students are made aware of the outcomes by their respective teachers.
5. Delivery of Content: The college plans to deliver program and course content in a manner that aligns

with the targeted outcomes.

6. Evaluation: Student performance in each course is evaluated based on theoretical and practical examinations conducted by the university.

7. Workshops and Seminars: To enhance understanding, workshops and seminars are organized by both the university and college, focusing on program outcomes (POs), program-specific outcomes (PSOs), and course outcomes (COs) for both teachers and students.

This approach ensures that the college is committed to providing education that aligns with the broader goals of preparing students for their future careers and societal roles.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The college monitors and ensures the achievement of program outcomes, program-specific outcomes, and course outcomes by effective implementation of curriculum prescribed by Savitribai Phule Pune University. It ensures the achievement of program outcomes, program-specific outcomes, and course outcomes through the result analysis mechanism and continuous evaluation of students by the faculties.

The following methods are used for evaluating Attainment of COs and POs –

- Direct Method
- Indirect method

Direct Method of Evaluation-

The direct evaluation process is conducted for the attainment of course outcomes in each course taught by the specific department under the programs. There are two components of direct evaluation process. Student's academic performance in university examinations and Concurrent Internal Evaluation of students the affiliating University conducts examinations at the end of each semester through which the attainment of outcomes are evaluated. The internal evaluation is done by various methods such as Terminal Exams, Home-assignments, Internal Projects, attendance, Viva- Voce by the external experts etc. Concurrent Evaluation Policy is designed by the college for all programs offered by the college.

Indirect Method of Evaluation-

Attainment of COs and POs is also evaluated by indirect methods by taking feedback from the students. At the end of academic year, student's feedback is collected for each course. The ratio of evaluation of direct method to indirect method is 80:20. In this manner the CO and PO attainment is calculated.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)**

Response: 80.31

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
170	133	113	0	0

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
250	146	122	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

- The Innovation ecosystem commands the growth of Institutions. The Intellectual growth, Pedagogy enhancement, curriculum & extracurricular development, the strategic intent of Institutions etc. have been witnessed in past and shall continue to be the functional priority at Institutions. . The Developments in the curriculum or the pedagogy or be it the altogether atmosphere of the Institution, everything culminates to the growth of the Institution. The Institution has experienced the online mode of teaching for almost one half of the year 2020. The Teachers now be e-content providers & available to students on electronic formats. When it comes to Innovation Ecosystem at Institutions, during & post Covid 19 the following will be activities that were taken a leap: Work from Home Internships, External Tie Ups – e-based delivery, Digital Platforms for learning etc

- ‘Research and Development Cell’ on the campus encourages staff and students to publish original research works in reputed research journals and present at national and international conferences. Institution has academic research committee for providing essential requirements of research. Under this, National science day is celebrated every year. On this occasion, various poster presentation competitions, quiz competitions, model and experiment presentation competitions are organized.
- Institution has formed incubation, innovation and startup cell to enhance research aptitude and inculcate various innovative ideas among students and faculties. Under this cell, Avishkar competition is organized to promote students for innovative research and startup, which is helpful to build up their career. The Governmental projects like Start-up India, Make in India, Skill India etc. are also having an influence on the Institutional plans. Start-up & Innovations have become ask of the moment for the Institutions.
- Various field visits and study tours are arranged to enhance research aptitude like problem identification, case study, data collection, actual demonstration of machineries, etc.
- Also institution has made MOUs for facilitating Job interview techniques, job requirements aptitude among students and faculties.
- The College has established women Cell to empower the women in society through education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 6

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.03

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.47

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	5	4	1	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Impact of Extension Activities in Neighbourhood Communities: -

National Service Scheme (NSS) has been playing a vital role in enriching the minds and souls of the students of the college. At present, the strength of the NSS unit is of 100 volunteers. The overall objective of this scheme is 'Education and Service' to the community and by the community. It is a programme for students to cater to the needs of the community, as and when required. It will also help the students to communicate with the society. The students joining this scheme develop many behavioural interactive skills. During camp they visit the rural areas as NSS volunteers organized by the college. Every year residential camps for seven days organized to near by village selected by college and takes-up various activities such as Cleanliness, Gender Equity, Health Awareness, Environment Awareness, Village Survey etc The NSS volunteers help the underprivileged people to develop themselves. The scheme develop their personality in better way. Thus the ultimate goal of the scheme is to strive to inculcate the bond of patriotism, , brotherhood, national integration, communal harmony among these volunteers.

Impact of Extension Activities for Sensitizing Students to Social Issues and Holistic Development:

During the camp, the volunteers participated in cleanliness of public places in the village, gender sensitivity awareness, participation in democracy and awareness, water resources and tree plantation, Pradhan Mantri Jan Dhan and Bima Yojana, food security awareness, non-traditional energy sources, tree plantation, environment conservation, health, women empowerment. The role of Gram Sabha in rural development, economic self-reliance, road safety campaign was carried out to educate the villagers, two thousand trees were pruned on Tembi hill and soil and manure were applied to the trees.

Every year, days of national and international importance such as Independence Day, Republic Day,

Maharashtra Day, University establishment day, Constitution day besides other Significant birth and death anniversaries, days like World Environment Day, AIDS awareness Day, International Yoga Day, International Women's Day, Rastriya Ekta Diwas, etc. are celebrated in order to make the students realize the relevance and importance of the day. Environment conservation, women legal rights, campaign road safety etc., are conducted by the college to familiarize the students with these social issues and sensitize the local community about the same.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The institute has worked at various fronts of social activities and fronts. These activities are useful to make aware of social issues and sensitize them to work for social change in the field of education, awareness, empowerment of women and other social issues for inclusive society. The college is young in age and in growing stage so yet the college does not receive any recognition or award from government and non-government organizations. The work is appreciated by local people College received some recognitions but all at the local levels. Some of local recognitions is as follows:

- 1.Appreciation Certificate was received from SPPU, Pune for Swachha Wari-Swasthya Wari–Harit Wari and Guinness Word Record created to Programme officer and College in 2019.
- 2.Appreciation certificate and memento for successfully organizing Blood Donation Camp by Sassoon Hospital Pune in 2020.
- 3.Appreciation certificate and memento for successfully organizing Blood Donation Camp by Sassoon Hospital Pune in 2022.
- 4.Appreciation certificate and memento for successfully organizing Blood Donation Camp by Sassoon Hospital Pune in 2023.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums

including NSS/NCC with involvement of community during the last five years.

Response: 21

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	5	5	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 3

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college maintains a robust infrastructure to support the diverse needs of teaching, learning, and extracurricular activities. Regular assessments ensure that facilities remain up-to-date and aligned with academic requirements. Funding from institutional sources is utilized to address infrastructure needs. Here's an overview of the key infrastructure components:

Library:

Our college boost a multi-faculty library that serves as a vibrant hub for learning. With a collection of over 6,045 books covering various subjects, the library continuously updates its holdings to align with evolving curricula. Moreover, it subscribes to numerous newspapers and magazines, enriching student's access to current information. The library isn't merely a repository of books; it actively engages students through events like book exhibitions, author meets, and literature workshops. These initiatives aim to foster a culture of reading and intellectual curiosity among students.

Computer Lab:

Equipped with internet access, scanners, and printers, our computer lab provides a conducive environment for both individual and collaborative work. The layout is designed to accommodate different teaching and learning activities, whether it's traditional lecturing or group projects. While personal laptops are increasingly common, dedicated computer labs remain indispensable for tasks requiring specialized software or hardware. Our lab ensures students have the necessary tools and resources to develop essential digital skills in today's technology-driven world.

Sports Facilities:

Promoting physical fitness and sporting excellence is integral to our college ethos. We offer a range of indoor and outdoor sports activities, catering to diverse interests. From chess and carrom to volleyball and kabaddi, students have ample opportunities to participate and excel. Our college actively encourages participation in inter-collegiate competitions at various levels, providing support and resources to teachers and Students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 50.45

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
10	4	1	11	30

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource**4.2.1**

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

College libraries are like treasure troves of knowledge, offering students and faculty access to a vast array of resources that support their academic endeavors. Here's how they help:

- Name of the ILMS software : ERP
- Nature of Automation (fully or partially) : Library is Partially Automated
- Version : 3rd
- Year of automation: 2023-2024.

Library has a book collection of 6045 books For proper organization of the library material, library has a software named ‘ERP’ Library Software. Software is upgraded from time to time. One place is reserved for students to search information of availability and issue of Books. Web based Library Software with Web OPAC, Email & SMS Alert etc. (Online Public Access Catalogue- OPAC) and Single Window where complete information about the Users Along With Circulation Status, Fine Status, Contact Details, Reading & circulation History etc. helps in automation of information.

1. Access to Information:

College libraries house a wide range of books, journals and more, covering various subjects. These resources are essential for students' coursework, Subject Project and self-study.

2. Reference Assistance:

Librarians are there to help! They assist with navigating resources, conducting effective searches, and citing references correctly. They also offer personalized research consultations and workshops.

3. Study Spaces:

Libraries offer different study areas to cater to various learning preferences. Whether you prefer quiet study, group collaboration, or access to computers, there's a space for you.

4. Technology Support:

5.College provide Computers and Printers.

In essence, college libraries are vital hubs that support teaching, learning, and research. They provide resources, expertise, and spaces that contribute to students' academic success and intellectual growth.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The IT infrastructure of a college is like the backbone that supports all its activities, from teaching to research and administrative tasks. Here's a simple breakdown of the key components: Institute has provided Internet connection through a dedicated lease line which is provided by Royal Broadband with bandwidth of 100 Mbps. College has provided Wi-Fi connection in 2018.

1. Network Infrastructure: Think of this as the main system of the college. It ensures that everyone – students, faculty, and staff – stays connected through wired and wireless networks.

2. Internet Connectivity: High-speed internet is vital for everything from online classes to research and staying in touch. Colleges have dedicated connections to keep things running smoothly.

3. Computer Labs: Not everyone has their own device, so computer labs with desktops, printers, and scanners provide access to essential technology for students.

4. Classroom Technology: Smart classrooms make learning more interactive with gadgets like projectors and interactive whiteboards, making lessons more engaging.

5. Learning Management System (LMS): This is like a digital classroom where teachers upload materials, students submit assignments, and discussions happen, all in one place.

6. Library Management System: These systems help to keep track of library materials and make it easy for students and faculty to find and borrow books and resources.

7. Information Security: Just like locking the door at home, colleges use firewalls and antivirus software to keep their digital information safe from cyber threats.

In simple terms, a well-functioning IT infrastructure ensures that everyone in the college community can access the tools and resources they need to learn, teach, and work effectively.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)**

Response: 52.05

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 19

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 2.77

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.35	0.26	1.66	0.33	0.47

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 17.15

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
137	128	150	79	70

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 12.47

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
410	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 33.08

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
83	71	22	0	0

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
250	156	126	0	0

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3.2**

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 52.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
201	7	0	40	15

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.4 Alumni Engagement****5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni have a definite role in the growth and development of Higher Education Institutions (HEIs). Thus, it is very crucial for an academic organisation to develop and strengthen a continuous rapport with alumni.

Alumni are expected to perform many roles effectively such as promoting institutional brand; facilitating internships, career opportunities, providing mentoring to on-going students, job placement for outgoing students and so on.

As our college has completed first 5 years & in this five years we have started M. Com & M.Sc. Microbiology so most of our graduated students has taken admission in our college only for their master's degree and some students are completing their higher education from other institutes also. We are in the process of registration of alumni association. But our alumni are connected with us through direct contact and through social media like WhatsApp group.

Most of the time our alumni students visited to college and give there reference number for junior students for academic help and for career help. Pass out batch of year 2022-23 has gifted color printer to our college. But our most of the students are in the process of their career settlement.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision:

To provide affordable quality education, while equipping students with knowledge and skill in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize entrepreneurship and above all good human beings, who contribute for the development of the nation.

Mission:

To pursue excellence in education with a holistic and sustainable developmental approach through dynamic workforce as a stray to create future leaders, transformative entrepreneurs and ethical citizens who generate value for the industry, society and the nation. The college has established College Development Committee, Internal Quality Assurance Cell to plan various growth strategies for the college and take important decisions for overall development of the college. The organogram of the college reflects decentralization and distribution of roles and responsibilities. All the major stakeholders of the college such as the Governing Body, CDC members, Principal, Teaching and Non-teaching staff members, Alumni, Parents and Students work in a democratic way of governance and execute their duties and responsibilities with absolute accountability. The College promotes a culture of decentralization of management through functionally decentralized structure of decision making and implementation. The governing body of the society is the apex body of the functioning however the CDC is the best example of decentralization and participative management. Governing body give full authority and freedom to the CDC for taking necessary decision. Academic responsibilities are divided among all the committee coordinators and faculties are to be monitored by the IQAC for quality assurance. Each committee has a separate faculty coordinator and his team. The Institute has various committees for the academic, co-curricular and extracurricular activities to be conducted during the academic year which have involvement and participation of the students. The Principal takes Policy & Financial decisions in consultation with the Governing Management Body, College Development Committee and IQAC looks after the effective administration through the entire staff. The IQAC is entrusted with quality education and promotes quality enhancement measures in the College. IQAC organizes meetings, seminars, and conferences to upgrade the knowledge of faculties and students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

- CDC prepared a respective Plan (2018-19 to 2022-2023) in 2019 through deliberation with stakeholders and SWOC analysis, for the development of academic administrative, admission process and infrastructural facilities and got approved in a CDC meeting .This document emphasizes on infrastructural development, new programs, skill based/add-on/value-added certificate course, modern equipment, Providing academic & Sports Facilities.
- Providing The Pay Scale, PF facility, Librarian ensures smooth functioning of library and responsible for Cataloguing, assembling Indexing data bases of library material also helps students, staff to locate the information that they need.
- Various committees such as tests and examination committee, scholarship committee etc, are constituted by the principal for managing Various functions of the college directly reported to principal.
- HOD are responsible for the day to day Administration of the respective departments, and report directly to Principal.
- Student facilities of Enrolment :-The College provides various facilities to students and seats strives to increase student enrolment . Additionally, the institute conducts various courses such as certificate courses in respective subject. These Initiatives Contribute to enhancing the quality of education provided by the institution.
- Professional Development of staff :- The Institute encourages the professional development of teaching & non teaching staff. They are provided opportunities to participate in refresher courses, orientation programs, Conferences and Workshops. The institute also promotes teachers to publish research papers to contribute to their academic growth.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Sahebraoji Buttepatil Mahavidyalaya has effective welfare measures for teaching and non-teaching staff

The following facilities are provided to teaching and non-teaching staff:

1. Increment of payments
2. Employee Provident Fund for non-teaching staff and teaching staff.
3. Library are open for faculty even after office hours to carry out their research work.
4. Felicitation of Staff
5. Automation of attendance and leave using biometric system
6. Duty leaves for attending FDP/workshop/seminar
7. Financial assistance is provided to faculty to participate in seminars, workshops, conferences.
8. Organization of various motivational lectures on health and hygiene, current issues, agriculture, peace of mind, economics, women empowerment and advance technology.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.49

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	1	0

File Description	Document
Institutional data in the prescribed format	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 8.96

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	2	4	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

1. Revenue Sources: The college relies on admission fees as its primary source of income, as it does not receive government aid.
2. Budget Preparation: Annual Budget: Each year, a budget is prepared with estimates of receipts and payments. Departmental Proposals: Proposals from various departments are solicited before finalizing the budget. Approval Process: The final budget is reviewed and approved by the College Development Committee (CDC).
3. Budget Components: Figures Provided-Actual figures from the preceding year.Budget figures for the current year.Budget estimates for the following year.
4. Financial Transactions: Internal Control- All transactions undergo internal checks and controls. Voucher Approval- Every voucher requires approval from the Institutional Chairman and Principal. Purchasing- Major purchases are controlled by the central purchase committee, which seeks at least three quotations and typically selects the lowest quotation.
5. Budget Priorities: Salaries and Allowances- The highest priority in the budget is given to salaries and allowances.General Expenses- The next priority is establishment and general expenses.Departmental Needs- When allocating funds to departments, their priorities and needs are considered.
- 6.Expenditure Management: Expenditures and purchases must align with the budgetary provisions for each expense category.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The National Assessment and Accreditation Council (NAAC) mandates that all higher education institutions (HEIs) in India undergo accreditation to improve the quality of higher education. In response, Khed Taluka Shikshan Prasarak Mandal's Sahebraoji Buttepatil Mahavidyalaya established its Internal Quality Assurance Cell (IQAC) on August 25, 2023. The IQAC comprises members from the management, college staff, administrative personnel, social workers, and alumni.

Since its formation, the IQAC has held three meetings to review feedback on the NAAC process. These meetings cover all criteria and discuss the Action Taken Report from previous sessions. The goal is to complete the NAAC accreditation process with a satisfactory grade. The college, in collaboration with stakeholders, including teaching and non-teaching staff, alumni, and students, is dedicated to achieving this objective.

The college conducts three to four meetings of the College Development Committee (CDC) annually, which approves the budgetary allocations for IQAC-recommended development initiatives. The first IQAC meeting took place on September 23, 2023. The IQAC monitors and provides suggestions for the functioning of various committees such as the Admission Committee, Students Development Committee (Earn and Learn), Girls' Personality Development Committee, Special Guidance Scheme, Anti-Ragging Committee, Quality Improvement Scheme and the Time Table Committee.

Additionally, the college organizes various extracurricular activities to enhance student development and utilizes a feedback system to assess and improve the quality of higher education. Feedback is gathered from students, parents, staff, annually. The IQAC is committed to improving the college's NAAC grade by continually enhancing the quality of education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: D. Any 1 of the above

File Description	Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Sahebraoji Buttepatil Mahavidyalaya prioritizes gender equity in both curricular and co-curricular activities. We focus on enhancing the confidence of female students through literacy and various events addressing safety issues, aiming to transform their lives positively.

Committees Established:

1. Anti-Ragging Committee
2. Student Complaint Resolving Committees
3. Women's Grievance Redressal Cell
4. Girls' Welfare and Health Committee
5. Women Anti-Abuse Committee Key Initiatives and Facilities:
 1. Program on Sexual Harassment Prevention -In this programme issues related to harassment or molestation of female students was discussed.
 2. Complaint Box: Located at the college entrance, this box collects complaints and suggestions from students and staff. The Grievance Redressal Cell monitors and acts on these concerns.
 3. Surveillance and Safety Measures: CCTV cameras provide 24-hour surveillance across the campus. Fire extinguishers are strategically placed.
 4. Health Camps: Blood and hemoglobin checking camps are organized annually. Students with serious health issues are referred to hospitals with parental involvement. Emergency contact numbers for nearby hospitals are provided.
 5. Security Personnel: A female security guard is employed to maintain a safe and supportive environment for female students.
 6. Female Faculty Representation: We adhere to university guidelines by maintaining a significant number of female faculty members. The Anti-Ragging Committee regularly monitors ragging incidents.

7. Safety Committees: Committees like the Anti-Sexual Harassment Committee are established to address safety concerns.

8. Grievance Redressal Cell: This cell monitors and takes action on safety, security, and related issues.

9. Cultural and Sports Participation: The College encourages female students to participate actively in cultural and sports activities, organizing various events and competitions to showcase their talents.

10. Special Days and Celebrations: We commemorate days such as Women's Day, International Yoga Day, Constitutional Day, and Savitribai Phule Jayanti. Activities include sports, yoga, and lectures to promote gender equality and social inclusiveness.

11. Counselling System: Each student is assigned a faculty counsellor for on-going support. Class teachers and department heads also provide mentorship. Parents are invited to meetings where personal counselling for students is discussed.

12. Facilities for Girls: A separate common room for girls, equipped with a first aid box, and a sick room with basic health care facilities are available. The library includes a dedicated reading room for girls. Sensitization in Curricular and Co-Curricular Activities: Sahebraoji Buttepatil Mahavidyalaya celebrates Independence Day, Republic Day, Constitutional Day, Unity Day, and other significant events with enthusiasm. Initiatives like the Suryanamaskar Initiative, National Voter's Day, and Nasha Mukth Bharat Abhiyaan are part of our commitment to sensitization. We also honour the birth anniversaries of ideal Indian personalities with devotion, promoting an inclusive and aware atmosphere on campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Human Value and Professional Ethics

College caters to the higher education needs of the society irrespective of caste, creed, religion, gender, region, language or community Culture Diversity: It is believed that India has preserved traditions and cultures for centuries. **In India has diverse culture, tradition and it is secular country so it attracts a lot of tourism from all parts of the world.** College promote students to enhance cultural diversity. college organize various cultural activities, like Yoga Day, Teacher's day, Traditional Day, Rangoli, Mehendi competition, maha-bhondala, Surya Namaskar, etc. activities during college annual gathering. Regional Diversity: College is situated in North part of Pune District and west Maharashtra. Our college is situated in rural area, where all the students are coming from the background of economically backward and subsistence farmer's family. Moreover with studying the student profile details we found that most of the students are coming from reserved category. Linguistic Diversity: We organize competitions, poster exhibitions, Poetry recitations, Vachan Prerna Din and books and treatise exhibition, street drama, handwriting competition and experts' lectures organized during 'Marathi Bhasha Gaurav Din'. India is multilingual nation. We should not claim about our language. But we give respect to others languages. To conserve our language is our obligation. **stories are passed down through generations, ancient rituals are performed, and age-old wisdom is shared. Communal Harmony through language** : It has set an example of unity in diversity, as people of different castes and religions live in harmony in the county. India is a multi -religious and multi –lingual country. On the occasion of Birth Anniversary of Sahebraoji Buttepatil, college organised all religion prayer (*Sarv Dharmiay prarthana*). Socio-Economic Diversity: Tree plantation programme was carried out at Saurangya Donger Tal. Khed, Dist. Pune. Blood donation camp was organized in association with NSS and Primary Health Centre.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice No.1

1) Title of the Practice "Pasaydan Odyssey: Capturing the Essence of Our Journey"

2) Objectives of the Practice

- To give scope to latent creativity in students.

- To develop written communication and linguistic skills.
- To foster reading and writing habits among students.
- To cultivate a taste for knowledge and a habit of study among students.
- To use literature as a tool for the overall development of human beings.
- To entertain students by providing quality literature through the annually published Pasaydan magazine.

3) The Context

A college annual is an integral part of college life and an important art form. A college magazine encourages students to practice writing by giving budding writers the opportunity to see their work in print. The college annual reflects the life of the students and highlights the literary and academic activities of the college. It also showcases important events celebrated during the academic year. The college publishes the annual Pasaydan every year and organizes an inauguration ceremony. Pasaydan features articles, poems, stories, and thoughts by students and staff, blessed by Prasad Saraswati.

4) The Practice

To publish the annual issue of Pasaydan every year in the first month of the academic year, teachers meet with the faculty to discuss the format and scope of the issue. Students are invited to contribute their thoughts and suggestions on columns and poems for the magazine. A College Magazine Committee is formed, with the founding president and principal assisting the members. The editorial board, consisting of a faculty-in-charge, editor, co-editor, and faculty members, reviews student submissions. The editorial team reads the articles, suggests corrections, revises them, and approves them for final publication. This process helps students become familiar with journalism. The editorial committee also ensures that no academic material is plagiarized.

5) Evidence of Success

Sahebraoji Buttepatil Mahavidyalaya has been successfully publishing the Pasaydan magazine for the past five years. The periodicals have helped students and teachers enhance their reading and writing skills. The appreciation and analysis of literature have introduced students to creativity and various literary genres. This practice has contributed to the overall development of students' personalities and their skills in literature and art.

6) Problems Encountered and Resources Required.

- Publishing a college magazine is time-consuming and expensive.
- Compiling articles within the stipulated time for publication is challenging, especially in a rural college with language constraints for students.
- Inviting articles, poems, and stories from various fields is time-consuming.

• The cost of the annual issue of Pasaydan is covered by fees collected from advertisements by alumni. Any shortfall is made up by the management. Due to the annual issue of Pasaydan and the various articles, stories, and poems published in it, each issue becomes a document of the college's year-long activities.

*Best Practice No. 2

1) Title of the Practice:

"Be the change you wish to see—volunteer with the N.S.S. Unit and contribute to sustainable development in our society."

2) Objectives of the Practice:

- To provide opportunities for students to work closely with people in their communities.
- To appreciation of the dignity of labour in students and motivate them to engage in meaningful social work.
- To enhance students' understanding of themselves and society by exposing them to the realities of social life.
- To develop organizational and communication skills among students.
- To raise awareness among students about the importance of youth participation in nation-building.
- To establish harmony between government agencies, NGOs, and society to address rural challenges.
- To harness the energy of students and faculty for rural restructuring.
- To train students to skill fully apply their knowledge to solve rural problems.

3) The Context: The National Service Scheme (NSS) is a central sector scheme of the Government of India, which is essential for the nation. The NSS aims to build a nation through secular socialism by addressing the individual, community, and economic challenges faced by society members. It also seeks to inculcate moral values through social and cultural engagements. The stakeholders of the NSS contribute to societal upliftment, emphasizing the significance of labour over social reputation. Various capacities are developed in students through NSS, and they partake in activities like cleanliness drives, blood donation camps, tree planting, cultural programs, and awareness programs addressing various social issues.

4) The Practice:

The NSS scheme, inspired by Mahatma Gandhi's concepts, targets university-level undergraduates to engage them in post-independence nation-building. Each college appoints an NSS Program Officer who oversees the scheme. At Sahebraoji Buttepatil Mahavidyalaya, interested first-year students must register with the NSS Program Officer to participate. A special residential NSS camp was organized at Tinhewadi village, where 50 volunteers, in addition to their regular activities, interacted with villagers

and encouraged their participation in organized events such as:

- Village cleanliness.
- Plantation, utility, and sanitation.
- Public awareness programs for villagers.
- Yoga and Pranayama sessions.
- Various entertainment activities for villagers.

5) Evidence of Success:

- Students gained practical knowledge through field studies in NSS activities.
- There was notable development in the overall personality and communication skills of students.
- Students received NSS certificates, enhancing their portfolios.
- Participating students developed a strong sense of belonging towards the college and NSS.
- The NSS initiative fostered a sense of social responsibility among students.
- Students were able to solve problems independently and utilize available resources to address their needs.

6) Problems Encountered and Resources Required:

- Villagers had high expectations and a lengthy list of tasks for NSS volunteers, which, despite challenges such as local attitudes, were accomplished.
 - Financial resources were limited, which restricted the scope of expanded activities.
 - Daytime participation from villagers was low, although attendance at night meetings was satisfactory.
- In conclusion, the college has undertaken substantial work through its NSS activities, making the NSS department a proud highlight of our college.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Organizational specificity

Sahebraoji Buttepatil Mahavidyalaya, has established in 2018 under the Khed Taluka Shikshan Prasarak Mandal, is committed to offering quality education to rural areas of North Pune. The institution, approved by the government on a permanent unaided basis, operates under the direction of the K.T.S.P. Mandal, a Public Trustee Co-operative Society with strong cooperative support. Former MLA Sahebraoji Buttepatil established the K.T.S.P. Mandal to tackle the educational challenges in rural regions, particularly in Maval areas and villages in Khed taluka. The college aims to provide affordable and quality education to economically challenged students, guiding them towards future opportunities and entrepreneurship. College have sports complex, spacious classrooms, well-equipped laboratories, and a comprehensive library. Additionally, computer and internet facilities are available for students, staff, and teachers.

The institution provides various concessions, scholarships, and hostel facilities for economically disadvantaged students, ensuring inclusive education and empowerment.

Guidance and Counseling for Higher Education -

A deliberate attempt have been made to extend education into the rural parts of Khed taluka. Although there is easy access to education up to the 12th grade in these areas, efforts have also been made to make higher education more accessible. Principal and teachers at colleges actively assist students in finding opportunities for further education; they frequently travel to rural locations to offer guidance and support. The counseling efforts are aimed at lowering dropout rates and ensuring that students are well-informed about the importance of pursuing higher education. Students are provided with information about various courses and educational opportunities, with a particular emphasis on highlighting the benefits of continuing their education beyond the 12th standard. Additionally, guidance is provided regarding educational fee concessions and financial assistance options are available to students. Due to these initiatives, thousands of rural students decide to apply to institutions like ours in search of additional opportunities for both academic and personal progression after completing their 12th standered education.

Fees Concessions and Scholarships -

Sahebraoji Buttepatil Mahavidyalaya prioritizes supporting economically disadvantaged students by offering fee concessions and scholarships. Acknowledging the financial obstacles that numerous students encounter, the college offers scholarships and fee concessions to eligible individuals, thereby alleviating their financial strain. Additionally, the college offers the flexibility of paying fees in three installments, further easing the financial strain on students. These initiatives ensure that students from diverse economic backgrounds can pursue their education at Sahebraoji Buttepatil Mahavidyalaya, enabling them to access higher education opportunities and work towards their academic and career goals.

Personal attention -

Sahebraoji Buttepatil Mahavidyalaya prides itself on providing personalized attention to every student enrolled. The college takes proactive measures to address any educational challenges faced by students, ensuring their academic success and overall well-being. Through regular communication via phone calls and WhatsApp groups, both students and their parents are kept informed about college activities, examination schedules, and important announcements. Additionally, each class has its own dedicated WhatsApp group where instructions, information, and notes for various subjects are shared, facilitating seamless communication and support between faculty and students. This commitment to personalized attention fosters a supportive and inclusive learning environment, empowering students to excel academically and participate actively in college activities.

Different types of scholarships

Sahebraoji Buttepatil Mahavidyalaya offers various types of scholarships to support students financially. In addition to scholarships provided by the Maharashtra government, the college also offers Disability Scholarships through the Sharad Pawar Charitable Trust. These scholarships aim to assist students from diverse backgrounds, including those facing financial hardship or with disabilities, in pursuing their education without financial burden. By providing such support, the college strives to ensure equal opportunities for all students to access quality education and achieve their academic goals.

Organizing various activities in the college-

Sahebraoji Buttepatil Mahavidyalaya is dedicated to fostering the all-round development of its students by organizing a diverse range of activities aimed at enhancing their educational, cultural, and career prospects. To guide students towards a successful future, the university hosts initiatives like Career Katta and Magic Bus Job Guidance, which provide valuable career guidance and job placement assistance. Additionally, activities such as Industrial Visits and the Adoption Village Scheme, facilitated by the Student Development Board and NSS, offer practical exposure and opportunities for community engagement. The college also organizes various competitions, merit screenings, and social gatherings to showcase students' talents and foster a spirit of healthy competition. Moreover, to support academic progress, extra hours are dedicated to teaching, and students are provided with prepared notes and access to reference materials from the library. Furthermore, the college offers short-term courses and engages students in projects like Avishkar, encouraging hands-on learning and research. Regular visits to organizations and companies further broaden students' perspectives and expose them to real-world applications of their studies.

Different branches and different subjects-

Sahebraoji Buttepatil Mahavidyalaya offers education across three distinct branches: Arts, Commerce, and Science, each encompassing a variety of subjects to cater to diverse academic interests. Among these, Microbiology stands out as an advanced subject that holds the potential to shape students' careers in unique ways. The college publishes a magazine called Pasaidan, providing a platform for students to showcase their literary talents through stories and poems. Additionally, at the postgraduate level, the college offers a Master's in Commerce (M.Com) program. Moreover, recognizing the growing importance of Microbiology in various fields, the college has introduced two new courses: M.Sc. in Microbiology. These courses aim to provide students with specialized knowledge and skills in this field, opening up diverse career opportunities.

Social Contribution of the College-

Sahebraoji Buttepatil Mahavidyalaya was founded with a clear objective: to contribute positively to society by nurturing socially responsible youth. To fulfill this mission, the college established a National Service Scheme (NSS) Department under the aegis of SPPU,Pune . Through the NSS Department, the college has spearheaded various initiatives aimed at benefiting society at large. These efforts include organizing voter awareness campaigns, cleanliness drives, tree plantation initiatives, and road safety awareness programs.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Sahebraoji Buttepatil Mahavidyalaya was established in 2018-2019 by K.T.S.P Mandal.

Sahebraoji Buttepatil Mahavidyalaya provides fundamental and quality education to the students of Khed Taluka. K.T.S.P Mandal and their directors have been working effortlessly since the establishment of the college. The college plays a significant role to run the activities successfully. The college offers full-fledged degree in Arts, Commerce and Science streams along with the post-graduation . The students are benefited by various facilities like Modern laboratories, a large playground, extensive library, experienced and enthusiastic teaching and non –teaching staff. The surrounding and the atmosphere of the college provides healthy environment for teaching learning process. There is a rapid growth of industrial development around Rajgurunagar and Chakan.

As a result, students who have acquired education in Commerce, Marketing management, Banking and finance, Cost and works accounting get an opportunity to serve in companies or offices in remote areas. Career guidance regarding employment or job vacancies is also provided by experts. During the admission process the students are provided with prospectus which provide detailed information about the college, Faculties, infrastructure and list of special subjects run in the institution. Economics, Politics, History and Psychology are the special subjects taught at the level of B.A. The teaching of Microbiology as a special subject takes place at the level of B.SC. Banking and Finance, Marketing Management, Cost and Works Accounting are also the special subjects under the level of B.Com. For all round development of the students competitive Exam Centre, NSS, Sport Activity, Cultural activities, Avishkar competition, Earn and Learn Scheme and Students Welfare Scheme have been successfully run in the college.

Our vision perceives the qualitative in higher education which will bridge the gap between the rapidly developing towns and the most underdeveloped villages and the hamlets of Khed Taluka. We try to our best to inculcate skill based and knowledge-based educational values to promote vocational competence, intellectual abilities, humanistic values and social awareness by adopting changing concepts used in contemporary educational systems.

Concluding Remarks :

The college has been established due to make available the educational facilities to the students who were not getting admission in Hutatma Rajguru Mahavidyalaya of the same institute. In Hutatma Rajguru Mahavidyalaya there is junior college also. The strength of junior college is high but all the students of junior college may not be accommodated in the Hutatma Rajguru Mahavidyalaya. Therefore Khed Taluka Shikshan Prasarak Manadal has established new college on the name of founder president of K.T.S.P. Mandal's Sahebraoji Buttepatil Mahavidyalaya.

Sahebraoji Buttepatil Mahavidyalaya had established for instant requirement of rural students for their academic need. Khed Taluka Shikshan Prasark Mandal had put tremendous effort to establish this college and gave valuable support for run this college.

The College continuously upgraded its services and curriculum with university. The college staff is attached with local people and communities for their minimum need.

The college focuses on quality and holistic education. The college gave fellowship and economic support to

economically weak students through various authority and government scholarship. The college promotes different add-on courses and skill development courses to mark students self-reliant. The objective of the college is to enhance the social, political and intellectual development of the students.

Our institute president and director body member are constantly motivating to staff to deliver in depth and basic fundamental knowledge for students. In future college will start extra courses for student's progression and development.

The college is focusing to achieve our vision and mission. College have run through the motto '*Vidya Viniyogat Vikas*' and follow the path of the great icon Sant Tukaram Maharaj. Late sahebraoji Buttepatil Sir is constantly motivated us for the future goals. We run our college on the ideology of founder president late Sahebraoji Buttepatil. He always said that "I am so happy when I go to the college as when I go to the temple".